

# Child Care Start Up and Expansion Resource Page

[Building Child Care website](#) - Building Child Care provides a centralized clearinghouse of information and services for child care facility development including expansion, renovation, building and purchasing a child care center. We strongly suggest that anyone interested in starting up or expanding a child care facility take advantage of the information, guidance and resources within this site, especially the following sections:

- [Center Child Care Check List](#) (<http://www.buildingchildcare.org/index.php?page=checklists>) - This check list details a break down of the four stages of all child care projects: planning, predevelopment, development and start up.
- [Family Child Care Checklist](#) (<http://www.buildingchildcare.org/index.php?page=checklists-fcc>)
- [Child Care Links](#)- (<http://www.buildingchildcare.org/index.php?page=links>) This section offers national, state, local, licensing, finance and business assistance and design resources for child care development.
- [Resources](#) (<http://www.buildingchildcare.org/index.php?page=resources>)

## Additional Local Resources

### Business Support & Resources

<a href="#">Allan Hancock College Business Dept.</a> <a href="http://www.hancockcollege.edu/Default.asp?Page=1058">http://www.hancockcollege.edu/Default.asp?Page=1058</a>	The Business Department is responsible for specific instructional areas including: Accounting, Business Management, Computer Business Information Systems, and Computer Business Office Technology.
<a href="#">Cal Coastal</a> <a href="http://www.calcoastal.org/">http://www.calcoastal.org/</a>	Provides funds for inventory, leasehold improvements, equipment, furniture, remodeling, and working capital.

<p>California Association for the Education of Young Children (CAEYC)</p>	<p>Offers membership, professional growth opportunities, training, public policy information and conferences.</p>
<p>Chambers of Commerce for Santa Barbara County</p>	<p>Local business networking, referral and support resource. Offers Small Business Counseling - free, confidential, one-on-one counseling service with a professional business expert.</p>
<p>Coastal Business Finance  <a href="http://www.coastalbusinessfinance.com/">http://www.coastalbusinessfinance.com/</a></p>	<p>Certified by US Small business administration to make sba 504 loans which allows 90% financing for owner occupied businesses. We are a public purpose, non profit corporation.</p>
<p>Cuesta College  <a href="http://www.cuesta.edu/">http://www.cuesta.edu/</a></p>	<p>The College offers a large amount of business courses, including courses in marketing, human relations, accounting, small business management, and a variety of computer courses. The Department of Human Development also has an entire area studies known as "Early Childhood Education," offering over 40 classes in this field.</p>
	<p>A medium-size number of business courses and certificate programs are offered, including, Practical Budgeting for Managers, Project Management</p>

	<p>Management Fundamentals, Strategic Management, and Business Finance Foundations. They also have a grant writing program with classes such as "Identifying Funding Sources," available.</p>
<p>First 5 Children and Families Commission of Santa Barbara County</p>	<p>Facilitate partnerships, offers resources and funding. The Office of Early Care and Education offers hands on, step by step support through the process of developing and expanding a child care facility.</p>
<p>Low Income Investment Fund</p>	<p>Offers ABCD fund planning grants, pre-development and development loans.</p>
<p>Marilyn Jorgensen</p>	<p>Parenting and teaching consultant for parents, teachers and therapists in the field of emotional intelligence and social awareness. Also offer counseling services.</p>
<p>National Economic Development &amp; Law Center</p>	<p>Financial and budget resources for child care providers. Provides economic impact reports of the ECE industry in more than eight states and 20 regions and counties. More information can be found <a href="#">here</a>.</p>
<p>Non-profit Support Center of Santa Barbara County</p>	<p>Regional training, consulting and resource center for board members, staff, and volunteers who are</p>

	volunteers who are interested in developing a nonprofit organizations.
<a href="#">Santa Barbara City College Institute for Business Assistance</a>	Offers an Entrepreneurial Training Center, a Family Business Center, Small Business Development
<a href="#">Score</a>	The voluntary arm of the U.S Small Business administration. The service corp. of retired executives and we render free counseling to start up and in business enterprises.
<a href="#">Small Business Administration-US</a>	Offers support and services in business start up, management, expansion and development.
<a href="#">Small Business Entrepreneurship Center</a> <a href="http://www.smallbizentrecntr.org/">http://www.smallbizentrecntr.org/</a>	Nonprofit resource organization facilitating new business enterprises through expert counseling, partnership and facilitation of business incubators in the region.
<a href="#">Strategic Change Associates</a>	Customized workshops and training. Survey research, evaluation and assessment. Management coaching for individual directors/owners/new-hires - to focus on strategic goals, and ensure success in position, planning, navigating everyday management dilemmas and coaching. Evaluation and planning for child care programs

	for child care programs. Media training.
<a href="#">The National Association for the Education of Young Children (NAEYC)</a>	Offers accreditation systems. Focus is on improving professional practice and working conditions in early childhood. Builds a high-performing, inclusive organization of groups and individuals who are committed to promoting excellence in early childhood education for all young children.
<a href="#">University of California Santa Barbara Extension</a>	Offers an array of courses including: Human Resource Management, Nonprofit Financial Management, Teacher Professional Development, and Cross-cultural, Language, and Academic Development (CLAD). They also have certificate programs in Business, Management, and Law. Also offer a B.A. program.
<a href="#">Valley Economic Development Center, Inc.</a>	Provides a variety of loans and technical assistance programs, some sponsored by the Small Business Administration.
<a href="#">Women's Economic Ventures - Santa Barbara and Santa Maria Offices</a>	Offer a variety of courses including: a 14-week self-employment training course, a roundtable for business owners (for people who have completed the self-employment training course), a mentor program

	mentor program, individual business consulting, and a basic career development course.
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## Child Care Links

<a href="#">Community Care Licensing Division</a>	Description of CA licensing criteria and information. Orientation schedules can be found <a href="http://www.cclcd.ca.gov/PG487.htm">here</a> . <a href="http://www.cclcd.ca.gov/PG487.htm">http://www.cclcd.ca.gov/PG487.htm</a>
<a href="#">First 5 Children and Families Commission of Santa Barbara County</a>	Facilitate partnerships, offers resources and funding. The Early Care and Education Division offers hands on, step by step support through the process of developing and expanding a child care facility.
<a href="#">Santa Barbara County Child Care Planning Council</a>	The Santa Barbara County Child Care Planning Council offers hands on, step by step support through the process of developing and expanding a child care facility. Produces a Needs Assessment, Strategic Plan and sets local priorities for child care. Membership available. Network with expert support and information.
<a href="#">Santa Barbara Family Care Center, Children's Resource and Referral Program</a>	Maintains a county wide referral database, has consumer and provider education and resource and toy lending libraries in both Santa Barbara and Santa Maria. Offers hands on, step by step support through the process of developing and expanding a child care facility.

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## Facility Design & Development

<a href="#">Blackbird Architects</a>	Licensed architects experienced in design of childcare facilities: licensed and unlicensed for non-profit and public groups. Can offer architectural services and pre-design consultation.
(Download) <a href="#">Child Care Center Conditional Use Permit Process Flow Chart</a>	This flow chart guides an operator through the stages of applying and obtaining a Conditional Use Permit (CUP)
<a href="#">California Association for the Education of Young Children (CAEYC)</a>	Offers membership, professional growth opportunities, training, public policy information and conferences.

(CAEYC)	
(Download) <a href="#">Child Care Center Design Guide</a>	Guide book for developing future centers or renovating already existing centers. Offers specific design criteria and guidelines. Is a source of basic architectural information to be used by anyone interested in child care practices, operations and federal building standards.
(Download) <a href="#">Child Care Facility Development Flow Chart</a>	This helpful flow chart displays the process of facility development in an easy to read chart guiding the operator through each step.
<a href="#">Community Care Licensing Division</a>	Description of CA licensing criteria and information. Orientation schedules can be found <a href="#">here</a> .
(Download ) <a href="#">Community Investment Collaborative For Kids Resource Guide 1- Developing Early Childhood Facilities</a>	This guide identifies all the steps in the process, and will help you turn your idea for new or improved space into a successfully completed project. Offers details on project feasibility, building a team, securing a site, raising money and construction. Download can be found at <a href="http://www.lisc.org/content/publications/detail/3518">http://www.lisc.org/content/publications/detail/3518</a>
Download <a href="#">Community Investment Collaborative For Kids Resource Guide 2- Designing Early Childhood Facilities</a>	This guidebook describes the best practices in the early care and education field and offers details on designing quality space and programming. Download can be found at <a href="http://www.lisc.org/content/publications/detail/3520">http://www.lisc.org/content/publications/detail/3520</a>
Download <a href="#">Community Investment Collaborative For Kids Resource Guide 3 - Equipping and Furnishing Early Childhood Facilities</a>	Guidebook focused on how to furnish a child-safe and child-friendly space so that it is usable, comfortable and compliant with the National Association for the Education of Young Children (NAEYC) guidelines. Download can be found at <a href="http://www.lisc.org/files/813_file_asset_upload_file111_775.pdf">http://www.lisc.org/files/813_file_asset_upload_file111_775.pdf</a>
Download <a href="#">Community Investment Collaborative For Kids Resource Guide 4 - Creating Playgrounds for Early Childhood Facilities</a>	Guidebook for planning a child care center's outdoor play space. It details types of activities that children can enjoy outdoors, and will suggest equipment and materials that support that play. Download can be found at <a href="http://www.lisc.org/files/814_file_asset_upload_file222_656.pdf">http://www.lisc.org/files/814_file_asset_upload_file222_656.pdf</a> .
Download <a href="#">Design Child Care</a>	Provides childcare planning and design services, conducted research and advocacy, and created a professional education Institute
<a href="#">First 5 Children and Families Commission of Santa Barbara County</a>	Facilitate partnerships, offers resources and funding. The Office of Early Care and Education offers hands on, step by step support through the process of developing and expanding a child care facility.
<a href="#">Hebrew</a>	Donates toys, offers grants, playground development projects and participates in international child care

	projects and participates in international child care projects
<a href="#">Kaboom</a>	Rallies communities to achieve better public policy, funding and public awareness for increased play; provides resources, including trainings, challenge grants, and publications for communities that wish to plan a new play space on their own; and bring together children, business and community interests for a select number of community play space builds each year.
<a href="#">Local Investment In Child Care (LINCC)</a>	Supports child care facilities development, renovation, and expansion in California and stimulate public and private investment policies to meet the child care needs of all children and families in California.
Download <a href="#">Low Income Investment Fund - Finding a Child Care Center Site Guide Book</a>	This guide provides guidance on how to work with real estate professionals experts are familiar within the specific space requirements for child care facilities This document includes a list of useful local resources and websites that can assist in your search. Download can be found at <a href="http://www.buildingchildcare.org/uploads/pdfs/FindingaChildCareCenterSite.pdf">http://www.buildingchildcare.org/uploads/pdfs/FindingaChildCareCenterSite.pdf</a>
<a href="#">Marilyn Jorgensen</a>	Parenting and teaching consultant for parents, teachers and therapists in the field of emotional intelligence and social awareness. Also offer counseling services.
<a href="#">Preschool Environments Resources- Community Play Things</a>	Website with resources on room planning, design guides, codes and more.
<a href="#">Sample Site Plans</a>	An example floor plan of a child care center.
<a href="#">Santa Barbara County Child Care Planning Council</a> <a href="http://www.sbceo.k12.ca.us/~ccpc/">http://www.sbceo.k12.ca.us/~ccpc/</a>	The Santa Barbara County Child Care Planning Council offers hands on, step by step support through the process of developing and expanding a child care facility. Produces a Needs Assessment, Strategic Plan and sets local priorities for child care. Membership available. Network with expert support and information.
<a href="#">Santa Barbara Family Care Center, Children's Resource and Referral Program</a>	Maintains a county wide referral database, has consumer and provider education and resource and toy lending libraries in both Santa Barbara and Santa Maria. Offers hands on, step by step support through the process of developing and expanding a child care facility.
<a href="#">Santa Maria Enterprise Center</a>	Santa Maria Enterprise Center is a nonprofit, mixed use business incubator that mentors start up and offers low cost office space and professional equipment in Santa Maria town center mall

	<p>Maria town center mall.</p>
<p><a href="#">The Child Care Center Business Plan Workbook</a></p>	<p>Two-page business plan overview, followed by workbook pages highlighting each section of the business plan. The intent of this booklet is to help you collect all the information you will need to create a final business plan. Document can be downloaded at <a href="http://www.gvsu.edu/misbtdc/images/BPWORKBK.pdf">http://www.gvsu.edu/misbtdc/images/BPWORKBK.pdf</a></p>
<p><a href="#">Thompson Naylor Architects</a></p>	<p>Licensed architects, have worked in designing child care facilities, both non-profit and privately run. Can provide building analysis, code research, feasibility studies, space planning, design, engineering, permitting, and construction observation services.</p>
<p><a href="#">White Hutchinson Leisure &amp; Learning Group</a></p>	<p>Offers facility design services, including planning, predevelopment and development. Also offers assistance in writing business plans, securing loans, establishing budgets and policies and procedures.</p>